

Operating & Installation Instructions

Operating Instructions

1. Place the water cooler a minimum of 2 inches/5cm from the wall to ensure adequate ventilation.
2. Place the water bottle on top of the cooler appropriately. (For open reservoir models remove the cap from the bottle first.)
Note: On H&C models, vent the hot tank by holding the red faucet open until water flows out. Heater switch may now be turned on.
3. Ensure that available power supply matches the cooler voltage specifications indicated on the nameplate label (located at rear). Plug power supply cord into receptacle, ensuring that access to power outlet and plug is unobstructed. Use of an extension cord will void the warranty.
4. Do not draw water from the cooler for 30 minutes to allow water to cool and heat (on Hot & Cold models). Optimum water temperatures will be reached after several hours of operation.
5. Ensure the following when cooler is to be serviced:
 - 5.1. Disconnect power supply cord and turn off Hot Tank Switch (Hot & Cold models only).
 - 5.2. Remove bottle from reservoir.
 - 5.3. Use a container to drain water from the cold water reservoir through faucets. Allow 2 hours for the hot water to cool down inside the hot water tank before removing the drain plug at the rear of the cooler. Drain the cooled down hot water into a container.

CAUTION: ALWAYS DRAIN WATER COMPLETELY AND DRY INSIDE OF COOLER BEFORE SHIPPING OR STORING THE COOLER.

. Cup Dispenser Installation Instructions

1. Remove cup dispenser from cardboard package delivered with your cooler(s)(fig.1-1).



figure 1-1

2. Remove mounting bracket and screws from inside cup dispenser(fig.2-1).



figure 2-1

3. Locate the 2 holes on the side of the water cooler near the top (there are holes on both sides to mount the dispenser on the side of your choice) (fig.3-1) .



figure 2-1

4. Using 2 of the screws supplied, mount bracket onto cooler with arrows on bracket facing upward(fig.4-1), and install screws into holes on side of cooler(fig.4-2).



5. Once bracket is secured onto cooler, slide the cup dispenser down onto the bracket until the bottom of the dispenser is even with the bottom of the bracket(fig.5-1)(fig.5-2).



6. The dispenser is now ready to receive the cups (not included) by inserting them from the top(fig.6-1)(fig.6-2).

